

HIGHLANDS FIRE DISTRICT BOARD OF DIRECTORS
MINUTES
January 16, 2014 SPECIAL MEETING

The special meeting of the Highlands Fire District Board of Directors was held on January 16, 2014 at Station 21, 2838 Kona Trail, Flagstaff, Arizona.

CALL TO ORDER. The meeting was called to order at 4:50 PM.

ROLL CALL. Pete Kloeber, Jan Hirsch, Steve Gatewood, and Bill Murphy were present; there is one vacant position on the Board.

Present from Administrative staff was Ms. Jayme Jones.

WELCOME VISITORS. There were no visitors in attendance.

CONSIDERATION TO AJOURN TO EXECUTIVE SESSION TO DISCUSS APPOINTMENT OF A PUBLIC OFFICER PER A.R.S. § 38-431.03.A.1 .

Chairperson Kloeber informed the Board that the purpose for this special meeting is to conduct interviews and appoint a new member to the Board. The Board discussed the interview questions and process for conducting the interviews. After further discussion, a MOTION was made by Director Gatewood and was seconded by Director Murphy to adjourn to executive session. The motion was unanimously APPROVED. The Board adjourned to Executive Session at 5:02 PM.

RECONVENE TO PUBLIC SESSION TO DETERMINE APPOINTMENT OF FIRE BOARD MEMBER.

The Board reconvened to the Special Meeting at 6:12 PM. Chairperson Kloeber announced that the Board completed interviews with Mr. Bippus and Mrs. Lata. The candidates were asked the same eight questions during their 1/2 hour interviews. The Board agreed that they had two great candidates to select from. A MOTION was made by Director Murphy and was seconded by Director Hirsch to appoint Mr. John "Brad" Bippus to the vacant position on the Fire Board. The motion was unanimously APPROVED.

Chairperson Kloeber asked Ms. Jones to send Director Bippus a January Board Packet; she agreed.

ADJOURNMENT. A MOTION was made by Director Gatewood and was seconded by Director Murphy to adjourn. The motion was unanimously APPROVED. The meeting adjourned at 6:15 PM.

Respectfully submitted,

Jayme Jones
Administrative Assistant III