



# HIGHLANDS FIRE DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING

In accordance with A.R.S. § 38-431.01, meetings of the Highlands Fire District Board shall be open to the public. Notice is hereby given that a Regular Board Meeting will be held on **Tuesday, October 21, 2014 at 5:00 PM** at **Station 21, 2838 Kona Trail, Flagstaff, Arizona**.

*In accordance with A.R.S. § 38-431.02, any item on this agenda and any other matters related thereto will be subject to Board consideration, discussion, approval, or other action.*

1. **Call to Order**
2. **Pledge of Allegiance, Invocation, and Mission and Vision Statements**

**Mission:** The Highlands Fire District is dedicated to providing a cost effective and community oriented department that delivers prompt, professional, and superior emergency service to the communities within the District during their time of need.

**Vision:** The Highlands Fire District will be a leader in the formation of partnerships supporting functional regionalization of emergency service in the greater Flagstaff area.
3. **Roll Call:** Chairperson Kloeber, Clerk Hirsch, Director Murphy, Director Bippus, and Director Martin
4. **Welcome Visitors**
5. **Call to the Public** - *Any person may address the Board on any matter of Board concern. The Board may not take action on matters presented, but can refer it to the Board Chairperson for consideration and possible discussion on a later agenda.*
6. **Approval of Minutes**
  - A. September 16, 2014 Regular Meeting Minutes
7. **Finance**
  - A. Approval of Warrants
  - B. Review of Financial Reports
  - C. Review of Quarterly Interest Earnings Report
8. **Reports & Correspondence** - *In accordance with A.R.S. §38-431.02 (K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:*
  - A. IAFF Local Chapter 1505
  - B. Battalion Chiefs' Report
  - C. Fire Chief's Report
  - D. Fire Board Chairperson's Report
  - E. Correspondence
9. **Topics of discussion and possible action**
  - A. Presentation of Coconino County Road Maintenance Sales Tax Ballot Measure.
  - B. Presentation of FY 2014 Audit and consideration to accept the audit per A.R.S. § 48-805.02 (G).
  - C. Consideration to approve additional charge (\$75.00 per pay period) to provide paychecks and associated quarterly payroll tax returns for Bear Jaw employees.
  - D. Consideration to approve agreement with Xerox Government Systems for Firehouse Software Application Hosting and Technology Support Services.
  - E. Consideration to approve Regional Training Intergovernmental Agreement (IGA) with the City of Flagstaff.
  - F. Consideration to approve Retainer Agreement with Lee Miller, Attorney at law, to provide legal representation for Highlands Fire District.
  - G. Discuss process of Chief Foreman's Annual Evaluation.
  - H. Review Fire Board Task Calendar.
10. **Board Member Comments**
11. **Adjournment**

*In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Jayme Jones at (928) 525-1717. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangement to assure accessibility to the meeting.*