



HIGHLANDS FIRE DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

In accordance with A.R.S. § 38-431.01, meetings of the Highlands Fire District Board shall be open to the public. Notice is hereby given that a Regular Board Meeting will be held on **Tuesday, July 21, 2015 at 5:00 PM at Station 21, 2838 Kona Trail, Flagstaff, Arizona.**

In accordance with A.R.S. § 38-431.02, any item on this agenda and any other matters related thereto will be subject to Board consideration, discussion, approval, or other action.

1. Call to Order

2. Pledge of Allegiance, Invocation, Mission and Vision Statements, and Board Responsibilities

Mission: The Highlands Fire District is dedicated to providing a cost effective and community oriented department that delivers prompt, professional, and superior service to the communities within the District during their time of need.

Vision: The Highlands Fire District will be a leader in the formation of partnerships supporting functional regionalization of emergency service in the greater Flagstaff area.

Board Responsibilities

3. Roll Call: Chairman Kloeber, Clerk Hirsch, Director Murphy, Director Bippus, and Director Martin

4. Welcome Visitors

5. Call to the Public - *Any person may address the Board on any matter of Board concern. The Board may not take action on matters presented, but can refer it to the Board Chairperson for consideration and possible discussion on a later agenda.*

6. Approval of Minutes

A. June 16, 2015 Regular Meeting

7. Finance

- A. Approval of Warrants
- B. Financial Report
- C. County Interest Earning Report

8. Summary Reports & Correspondence - *In accordance with A.R.S. §38-431.02 (K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the summary reports.*

- A. IAFF Local Chapter 1505 Summary Report
- B. Battalion Fire Chief's Summary Report
- C. Fire Chief's Summary Report
- D. Fire Board Chairperson's Summary Report
- E. Correspondence

9. Topics of Discussion and Possible Legal Action

- A. Update regarding the termination of HFD Alternate Pension and Benefit Plan
- B. Discussion and Consideration to Approve Volunteer Program and Policy Revisions (HR Policy #50.01 Volunteer Program)
- C. Discussion and Consideration to Approve HR Policy Revisions
 - a. HR Policy #30.10 Performance Reviews
 - b. HR Policy #30.11 Promotions
 - c. HR Policy #30.01 Compensation Administration
 - d. HR Policy #30.05 Timekeeping Requirements
- D. Discussion and Consideration to Approve Revised Fee Schedule
- E. Discussion and Consideration to Approve reformatting of Fire Board Agenda
- F. Consideration to Approve adjournment to Executive Session per A.R.S. § 38-431.03(A)(1)
 - a. Discussion of Fire Chief's Salary
 - b. Discussion of Employee Salaries
- G. Review Fire Board Task Calendar

10. Board Member Comments

11. Adjournment

In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Jayme Jones at (928) 525-1717. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangement to assure accessibility to the meeting.