



# HIGHLANDS FIRE DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING

Notice is hereby given that a regular Fire Board Meeting will be held on **Tuesday, October 20, 2015 at 5:00 PM at Station 21, 2838 Kona Trail, Flagstaff, Arizona.**

*In accordance with A.R.S. § 38-431.01, meetings of the Highlands Fire District Board shall be open to the public. In accordance with A.R.S. § 38-431.02, any item on this agenda and any other matters related thereto will be subject to Board consideration, discussion, approval, or other action.*

1. **Call to Order**
2. **Roll Call** - Chairman Kloeber, Clerk Hirsch, Director Murphy, Director Bippus, and Director Martin
3. **Pledge of Allegiance, Invocation, Mission and Vision Statements, and Board Responsibilities**
  - A. Invocation
  - B. Mission - The Highlands Fire District is an emergency service and community oriented organization dedicated to protecting the lives and property of its residents and visitors through emergency medical services, fire suppression, fire prevention, and public education.
  - C. Vision – The Highlands Fire District will be recognized for the highest standards, levels of trust, innovation, and accountability while exceeding community expectations. We will succeed by developing and maintaining strategic partnerships, hiring and promoting quality people, and positioning the District for fiscal sustainability, both now and in the future.
  - D. Selected Board Responsibilities
4. **Welcome Visitors**
  - A. Fire Chief Don Howard of Summit Fire District
5. **Call to the Public** - *In accordance with A.R.S. 38-431.0 1(H), any person may address the Board on any matter within the jurisdiction of the Board. The Board may respond to criticism, ask staff to review a matter, or ask that the matter be put on a future agenda. The Board shall not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action.*
6. **Approval of Minutes**
  - A. September 15, 2015 Regular Meeting
  - B. October 1, 2015 Work Session
7. **Finance**
  - A. Warrants
  - B. Financial Report
  - C. County's Interest Earning Report
8. **Summary Reports & Correspondence** - *In accordance with A.R.S. §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the summary reports.*
  - A. IAFF Local Chapter 1505 Summary Report
  - B. Battalion Fire Chief's Summary Report
  - C. Fire Chief's Summary Report
  - D. Fire Board Chairperson's Summary Report
  - E. Correspondence
9. **Topics of Discussion and Possible Legal Action**
  - A. Presentation of the FY 2015 Audit; consideration to accept the audit per A.R.S. § 48-805.02 (G)
  - B. Consideration to approve revised Mission and Vision Statements
  - C. Discussion of the Bear Jaw Crew relative to Summit Fire District's recent Joint Management Agreement with the City of Flagstaff
  - D. Consideration to approve the process of selling apparatus at online auction
  - E. Consideration to approve the process for collecting fees for service
  - F. Consideration to approve the process for implementing the Chief Foreman's Annual Evaluation
  - G. Consideration to approve Chief Foreman serving as AFDA Area 3 Representative
  - H. Consideration to approve renewal of Conditional Use Permit (CUP) for Station 24
  - I. Review Fire Board Task Calendar
10. **Board Member Comments**
11. **Adjournment**

*In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Jayme Jones at (928) 525-1717. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangement to assure accessibility to the meeting.*