

HIGHLANDS FIRE DISTRICT BOARD OF DIRECTORS
MINUTES
March 17, 2016 Special Meeting

The Special Meeting of the Highlands Fire District Board of Directors was held on March 17, 2016 at Station 21, 2838 Kona Trail, Flagstaff, Arizona.

1. CALL TO ORDER. The meeting was called to order at 2:00 PM
2. ROLL CALL. Pete Kloeber, Jan Hirsch, Bill Murphy, and Robyn Martin were present. Brad Bippus was absent, but arrived later at 2:17 PM.

Present from Administrative staff was Chief Dirch Foreman, Battalion Chief Eric True, Ms. Jayme Jones, and Mrs. Robyn Wilson.

3. CONSIDERATION TO APPROVE AUTHORIZATION FOR CAPITAL PURCHASES.

- A. NEW CONSTRUCTION OF ADMINISTRATIVE AND BEAR JAW FACILITY. Chairperson Kloeber informed the Board that he and Chief Foreman met with Mike Loven to discuss planning measures for determining a viable concept for the future construction project. At a cost of not more than \$5,000, Loven Contracting will produce a concept plan meeting the requirements for the County's pre-application review. A MOTION was made by Director Martin and was seconded by Director Murphy to approve [the production of] a pre-planning concept by Loven Construction, not to exceed \$5,000; the motion was unanimously APPROVED.
- B. PURCHASE TYPE I ENGINE. Chief Foreman informed the Board that the District has the opportunity to purchase a previously owned Type I Engine with only 5000 miles. A deposit of about \$10,000 would be required to hold the apparatus for inspection. The intension is to also trade-in our 2004 Kenworth Pumper as part of the final sale. Chief Foreman recommended the Board authorize the payment of the deposit as well as authorizing travel to inspect the apparatus.

Director Bippus arrived at the meeting at 2:17 PM.

A MOTION was made by Director Murphy and was seconded by Robyn Martin to approve \$9925 [as a deposit] plus travel expenses for the [potential] purchase of a Type I Engine; the motion was unanimously APPROVED.

ADJOURNMENT. The meeting adjourned at 2:25 PM.

Respectfully submitted,

Jayme Jones, Administrative Assistant III