



HIGHLANDS FIRE DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

Notice is hereby given that a regular Fire Board meeting will be held on **Tuesday, May 16, 2017 at 5:00 PM at Station 21, 2838 Kona Trail, Flagstaff, AZ.**

In accordance with A.R.S. § 38-431.02, any item on this agenda and any other matters related thereto will be subject to Board consideration, discussion, approval, or other action.

1. Call to Order

2. **Roll Call** - Chairman Kloeber, Clerk Hirsch, Director Murphy, Director Bippus, and Director Martin

3. Pledge of Allegiance, Invocation, Mission and Vision Statements, and Board Responsibilities

A. Pledge of Allegiance

B. Invocation

C. Mission - *The Highlands Fire District is an emergency service and community oriented organization dedicated to protecting the lives and property of its residents and visitors through emergency medical services, fire suppression, fire prevention, and public education.*

D. Vision – *The Highlands Fire District will be recognized for the highest standards, levels of trust, innovation, and accountability while exceeding community expectations. We will succeed by developing and maintaining strategic partnerships, hiring and promoting quality people, and positioning the District for fiscal sustainability, both now and in the future.*

E. Review selected Board responsibilities

4. Welcome Visitors

5. **Call to the Public** - *In accordance with A.R.S. 38-431.0 1(H), any person may address the Board on any matter within the jurisdiction of the Board. The Board may respond to criticism, ask staff to review a matter, or ask that the matter be put on a future agenda. The Board shall not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action.*

6. Approval of Minutes

A. April 18, 2017 Regular Meeting

7. Finance

A. Warrants

B. Financial Report

8. **Summary Reports & Correspondence** - *In accordance with A.R.S. §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summary reports.*

A. IAFF Local Chapter 1505 Summary Report

B. Battalion Fire Chief's Summary Report

C. Fire Chief's Summary Report

D. Fire Board Chairperson's Summary Report

E. Correspondence

9. Topics of Discussion and Possible Legal Action

- A. Consideration to approve proposal for renewal of Workers' Compensation coverage with 7710 (Benchmark) Insurance
- B. Consideration to approve renting Station 23 - Hirsch Center for weekly church services
- C. Consideration to approve FY 2018 Highlands Fire District Budget for posting
- D. Consideration to approve Letter of Declaration to JPMorgan Chase Bank
- E. Discussion and consideration to select desired form of distribution for HFD's share of APEHP pool assets
- F. Discussion regarding Flagstaff Ranch Fire District's ISO Public Protection Classification Rating
- G. Discussion and possible action regarding construction of Admin/Crew Facility
- H. Discussion regarding article for HFD Summer Newsletter
- I. Review Community Survey Results
- J. Review *Fire Board Task Calendar*; identify potential items for next month's agenda

10. Board Member Comments - *Board member's comments are meant to inform and clarify, and no legal action will be taken. Only Board members may speak.*

11. Adjournment

In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Jayme Jones at (928) 525-1717. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangement to assure accessibility to the meeting.

Agenda approved: May 9, 2017 at 4:47 PM
by Peter Kloeber, Fire Board Chairperson

Agenda distributed & posted: May 12, 2017 at 1:24 PM
by Jayme Jones, Administrative Assistant III