



HFD PSPRS LOCAL BOARD

BOARD OF DIRECTORS

BIANNUAL MEETING MINUTES 09/05/24

The biannual meeting of the HFD PSPRS Local Board was held on September 5, 2024 at 10:00 AM at Fire Station 23, 3350 Old Munds Hwy, Flagstaff, AZ.

1. **Call to Order.** The meeting was called to order at 10:00 AM.

2. **Roll Call.**

Local Board member present were Mr. Scott Talboom, Ms. Jayme Jones, and Engineer Lance Kohl. Members absent were Chairperson Brad Bippus and Engineer Clayton Ahrendt.

There were no visitors present.

3. **Approval of Minutes**

A. JANUARY 29, 2024 BIANNUAL MEETING – The Local Board reviewed the minutes of the January 29, 2024 meeting. Ms. Jones explained that the minutes were redacted to keep medical information confidential as advised by counsel. **A MOTION was made by Engineer Kohl and was seconded by Mr. Talboom to approve the minutes as presented.** The motion was Unanimously **APPROVED.**

4. **Correspondence.** There was no correspondence presented.

5. **Topics of Discussion and Possible Legal Action**

A. CONSIDERATION TO ADJOURN TO EXECUTIVE SESSION TO REVIEW PRE-MEMBERSHIP PHYSICAL AND PSYCHOLOGICAL EXAMINATION REPORTS OF FIREFIGHTER CHARLOTTE GREENWALT AS REQUIRED PER A.R.S. § 38-431.03 (2) FOR DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, INCLUDING THE RECEIPT AND DISCUSSION OF INFORMATION THAT IS SPECIFICALLY REQUIRED TO BE MAINTAINED AS CONFIDENTIAL BY STATE OR FEDERAL LAW.

A MOTION was made by Engineer Kohl and was seconded by Mr. Talboom to adjourn to executive session to review Charlotte Greenwalt's Pre-membership Physical and Psychological Examination Reports. The motion was unanimously **APPROVED.**

The Board adjourned to executive session at 10:03 AM. After discussion, the Board reconvened the regular meeting at 10:08 AM.

B. CONSIDERATION TO APPROVE PSPRS MEMBERSHIP OF FIREFIGHTER CHARLOTTE GREENWALT.

A MOTION was made by Mr. Talboom and was seconded by Engineer Kohl to accept Charlotte Greenwalt's Pre-Membership Physical and Psychological Examination Reports as presented and approve her PSPRS membership. The motion was unanimously **APPROVED.**

6. **Adjournment.** **A MOTION was made by Firefighter Kohl and was seconded by Mr. Talboom to adjourn.** The motion was unanimously **APPROVED.** The meeting adjourned at 10:10 AM.