

HIGHLANDS FIRE DISTRICT

FISCAL POLICY GUIDELINES

TITLE: **Fee Schedules**
 NUMBER: **141**

ORIGINATED BY: Dirch Foreman
 BOARD APPROVED: 1/17/17, 09/19/17, 10/18/22

I. PURPOSE

Pursuant to ARS 48-805.B.14 and ARS 48-814, fire districts are allowed to establish and set fee schedules for services both within and outside the jurisdictional boundaries of the fire district for providing fire protection services and services for the preservation of life, including emergency fire and emergency medical services, plan reviews, standby charges, fire cause determination, user's fees or facilities benefit assessments or any other fee schedule that may be required. Utilizing this authority, the following fee schedule is established by Highlands Fire District. The fee schedule does not include service fees provided under the Division of Forestry Cooperative Fire Rate Agreement (CFRA). The District is authorized to collect fees comparable to the CFRA.

II. FEE SCHEDULES

- A. Fire, HazMat, Rescue, Standby: Members of the public who reside outside the Fire District and receive services from the Fire District will be billed by Fire Recovery USA according to the most current fee schedule adopted by Fire Recovery USA. The current fee schedule is presented as "Exhibit A".

Stand by personnel/fire watch	\$75.00 per hour (2 person, 3 hour minimum)
Bear Jaw Crew	\$43.00 per hour per person
Water Tender Response	\$350.00 per hour
Miscellaneous equipment, including foam & sorbents	\$300 per event
Damaged or destroyed equipment	Replacement cost plus 50%
Service calls outside the District such as burning, lockouts, snake removal, bee removal, welfare checks	\$200.00 per hour

- B. Facility Use Fee Schedule:

FACILITY FEE SCHEDULE	Type 1 User	DISTRICT or affiliate group Public Service Organization Private use by District Resident	fee waived
	Type 2 User	Government/Non-profit Agency	\$75 per day
	Type 3 User	Private use by Non-resident Commercial Use (approved by Chief)	\$125 per day

C. Training Fees:

Appropriate fees may be charged to recover the costs of the specified training. This cost must be approved by the Fire Chief or the Fire Chief's appointee on an individual, case by case basis.

D. CPR Course Fees:

- Members of the public who reside within the Fire District will not be charged for CPR classes; however, students must pay \$15.00 to purchase a Student Manual if needed.
- Members of the public who reside outside the Fire District are charged \$25.00 for new/expired or renewal of CPR Certification, plus \$15.00 to purchase a Student Manual if needed.

E. Public Record Fees:

- **Non-commercial purpose** - Pursuant to A.R.S. § 39-121.01(D)(1), any person may examine any public record during regular office hours free of charge. A fee for copying and/or postage may be charged and must be paid in advance. The cost for hard copies is \$.25 per page or \$10.00 if reproduced on CD/DVD, plus actual costs of postage or \$.25 per page for fax. Generally, copies of reports for governmental agencies are gratis.
- **Commercial purpose** – Pursuant to ARS § 39-121.03, a person requesting public records for a commercial purpose must provide a statement setting forth the commercial purpose. Fees will be charged for the cost of obtaining the record; the cost of time, material, equipment, and personnel time in reproducing the record; and the value of the reproduction on the commercial market as best determined by the Fire Board. All associated fees will be determined upon individual request.

EXHIBIT A

MITIGATION RATES BASED ON PER HOUR

The mitigation rates below are average “billing levels”, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

MOTOR VEHICLE INCIDENTS

Level 1 - \$435.00

Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level”. This occurs almost every time the fire department responds to an accident/incident.

Level 2 - \$495.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 – CAR FIRE - \$605.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - \$1,305.00

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

Creating a Landing Zone - \$400.00

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

ADDITIONAL TIME ON-SCENE

Engine billed at \$400 per hour.

Truck billed at \$500 per hour.

Miscellaneous equipment billed at \$300.

HAZMAT

Level 1 - \$700.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

Level 2 - \$2,500.00

Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3 – \$5,900.00

Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$300.00 per HAZMAT team.**

ADDITIONAL TIME ON-SCENE (for all levels of service)

Engine billed at \$400 per hour.

Truck billed at \$500 per hour.

Miscellaneous equipment billed at \$300

FALSE ALARM BILLING RATES

- (a) The first false alarms within twelve (12) months in a calendar year is free of charge
- (b) The second (2nd) false alarm in a twelve (12) month calendar year is billed at \$100.00
- (c) The third (3rd) false alarm in a twelve (12) month calendar year is billed at \$200.00
- (d) The fourth (4th) through sixth (6th) false alarms in a twelve month (12) calendar year are billed at \$300.00 per event not exceed \$500.00 per calendar day.

FIRE INVESTIGATION

Fire Investigation Team - \$275.00 per hour.

Includes:

- Scene Safety
- Investigation
- Source Identification

- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

FIRES

Assignment - \$400.00 per hour, per engine / \$500.00 per hour, per truck

Includes:

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.

Itemized, per person, at various pay levels and for itemized products use.

ILLEGAL FIRES

Assignment - \$400.00 per hour, per engine / \$500.00 per hour, per truck

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

WATER INCIDENTS

Level 1

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be

MISCELLANEOUS / ADDITIONAL TIME ON-SCENE

Engine billed at \$400 per hour.

Truck billed at \$500 per hour.

Miscellaneous equipment billed at \$300.

MITIGATION RATE NOTES

The mitigation rates above are average “billing levels”, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter’s basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LATE FEES

If the invoice is not paid within 90 days, a Late Charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be accessed to the responsible party.