



HIGHLANDS FIRE DISTRICT  
FIRE BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES • 02/06/20

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The special meeting of the Fire Board of Directors was held on Thursday, February 6, 2020 at Administration Board Room, 3350 Old Munds Highway, Flagstaff, Arizona.

1. CALL TO ORDER. The meeting was called to order at 4:00 PM.
2. ROLL CALL. Board members Chairperson Kloeber, Clerk Favazzo, Director Hirsch, Director Bippus, and Director Martin were present.

Administrative personnel Chief Foreman, Chief True, Ms. Jones, and Mrs. Wilson were present.

3. CONSIDERATION TO APPROVE "RESOLUTION AUTHORIZING THE SALE OF SURPLUS REAL ESTATE" PERTAINING TO REAL PROPERTY LOCATED AT 2838 KONA TRAIL, FLAGSTAFF, AZ 86005 (FIRE STATION 21).

Chairperson Kloeber informed the Board the Chicago Title did not accept the last resolution because it did not meet all of their requirements. This resolution formally gives Chairperson Kloeber the authorization to sign closing documents and provides them with ownership succession information. A MOTION was made by Director Martin and was seconded by Director Hirsch to approve Resolution #2020-01-30 (3) authorizing the sale of surplus property located at 2838 Kona Trail, Flagstaff, Arizona. There were no further comments; the motion was unanimously APPROVED.

4. ADJOURNMENT. A MOTION was made by Director Martin and was seconded by Director Bippus to adjourn; the motion was unanimously APPROVED. The meeting adjourned at 4:06 PM.

Respectfully submitted,

Jayne Jones  
Administrative Assistant III