



HIGHLANDS FIRE DISTRICT
FIRE BOARD OF DIRECTORS
SPECIAL MEETING MINUTES · 04/20/2020

A special meeting of the Fire Board of Directors was held on Thursday, April 20, 2020 at 1:00 PM in the Administration Board Room at 3350 Old Munds Highway, Flagstaff, Arizona. The meeting was accessible to Board members and public through video conferencing.

1. CALL TO ORDER. The meeting was called to order at 1:02 PM.
2. ROLL CALL: Board member present were Chairperson Kloeber, Clerk Favazzo, Director Hirsch, and Director Bippus*. There is one vacancy on the Board.

Administrative personnel present were Chief Foreman, Chief Greenwalt, Mrs. Wilson, and Ms. Jones*

Visitor present was Mr. Gene Reda, Board Candidate

**attended remotely*

3. INTERVIEW CANDIDATE(S) TO FILL ONE VACANCY ON THE BOARD. Chairperson Kloeber informed the Board that the special meeting was called to interview Mr. Reda. Chairperson Kloeber informed Mr. Reda that the Board has prepared several questions. Mr. Reda introduced himself, and he provided some personal information about his employment and associations. Mr. Reda informed the Board that he is interested in helping the community in some way.

Chairperson Kloeber asked a series of questions. Mr. Reda informed the Board that he has friends working in various positions in the fire service, and he would like to help out District if he can. In regards to time commitment, Chairperson Kloeber explained that there are regularly scheduled monthly meetings as well as occasional special meetings. Mr. Reda said he is able to commit the necessary time required of a Board member; however, he is planning on moving out of state toward the end of the year. Chairperson Kloeber confirmed that Mr. Reda is a registered voter of the District. Mr. Reda admitted that he has little knowledge about the District, but has recently read the Board Handbook. Mr. Reda told the Board that he has limited experience with working in the fire service, but has a good working knowledge of financial management. Mr. Reda is not aware of any conflicts of interest associated with the District, and he is aware that the Board position would run through November 30, 2020. He would have satisfactory experience of service by gaining a sense of accomplishment. On a humorous note, Mr. Reda is not interested in cleaning the restrooms; however, he truthfully noted that he is not aware of anything that he might refuse to do.

The Board member had no further questions. Chairperson asked Mr. Reda to provide further background information aside from his current job. Mr. Reda described his work in the military in the field of communications, as a paratrooper, and his work in the medical field. Chief Foreman briefly described the boundaries of the District, and Chairperson Kloeber described the make up the Board, and educational requirements of its members. Mr. Reda was also informed of the compliance requirements of the position.

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The interview ended at 1:23 PM, and Mr. Reda left the meeting. The Board discussed the interview at length; each member provided their perspective. After discussion, a MOTION was made Director Hirsch and was seconded by Director Bippus to offer Mr. Reda the board member position; the motion was unanimously approved.

4. ADJOURNMENT. A MOTION was made by Director Hirsch and was seconded by Clerk Favazzo to adjourn; the motion was unanimously APPROVED. The meeting adjourned at 1:42 PM.

Respectfully submitted,

Jayne Jones
Administrative Specialist