



# HIGHLANDS FIRE DISTRICT

## BOARD OF DIRECTORS

### REGULAR MEETING AGENDA 07/20/21

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Notice is hereby given that a regular Fire Board meeting will be held on **Tuesday, July 20, 2021 at 5:00 PM** at Fire Station 23, Administration Board Room, 3350 Old Munds Hwy, Flagstaff, AZ.

In accordance with A.R.S. § 38-431.02, any item on this agenda and any other matters related thereto will be subject to Board consideration, discussion, approval, or other action.

#### 1. Call to Order

2. **Roll Call** - Chairman Kloeber, Director Bippus, Director Hanecak, Director Smith, and Director Fredrickson.

#### 3. Pledge of Allegiance, Invocation, Mission and Vision Statements, and Board Responsibilities

A. Pledge of Allegiance and Invocation

B. Mission – *The Highlands Fire District is an emergency service and community-oriented organization dedicated to protecting the lives and property of its residents and visitors through emergency medical services, fire suppression, fire prevention, and public education.*

C. Vision – *The Highlands Fire District will be recognized for the highest standards, levels of trust, innovation, and accountability while exceeding community expectations. We will succeed by developing and maintaining strategic partnerships, hiring and promoting quality people, and positioning the District for fiscal sustainability, both now and in the future.*

D. Review selected Board responsibilities.

#### 4. Welcome Visitors

5. **Call to the Public** – *In accordance with A.R.S. 38-431.0 1(H), any person may address the Board on any matter within the jurisdiction of the Board. The Board may respond to criticism, ask staff to review a matter, or ask that the matter be put on a future agenda. The Board shall not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action.*

#### 6. Approval of Minutes

A. June 15 , 2021 Regular Meeting

B. June 15, 2021, Executive Session

C. June 23, 2021 Special Meeting

D. June 23, 2021, Executive Session

#### 7. Finance

A. Warrants

B. Financial Report

**8. Summary Reports & Correspondence** – *In accordance with A.R.S. §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summary reports.*

- A. IAFF Local Chapter 1505 Summary Report
- B. Battalion Chief’s Summary Report
- C. Deputy Chief Summary Report
- D. Fire Chief’s Summary Report
- E. Fire Board Chairperson’s Summary Report
- F. Correspondence

**9. Topics of Discussion and Possible Legal Action**

- A. ELECT FIRE BOARD CLERK.
- B. APPOINT FIRE BOARD REPRESENTATION TO PSPRS LOCAL BOARD.
- C. UPDATE REGARDING REFINANCING OF PSPRS UNFUNDED LIABILITY.
- D. CONSIDERATION TO APPROVE RESOLUTION TO ADOPT THE PSPRS PENSION FUNDING POLICY AND ACCEPT THE DISTRICT’S SHARE OF ASSETS AND LIABILITY UNDER THE PSPRS ACTUARIAL VALUATION REPORT PURSUANT TO A.R.S. § 38-863.01.
- E. CONSIDERATION TO APPROVE RESOLUTION AUTHORIZING THE ENGAGEMENT OF THE COCONINO COUNTY ATTORNEY AS THE DISTRICT’S LEGAL REPRESENTATION FOR FY 2022.
- F. CONSIDERATION TO APPROVE RESOLUTION TO TRANSFER \$288,000 FROM THE GENERAL FUND TO THE CAPITAL FUND.
- G. REVIEW FIRE BOARD TASK CALENDAR.

**10. Board Member Comments** - *Board member’s comments are meant to inform and clarify, and no legal action will be taken. Only Board members may speak.*

**11. Adjournment.**

*In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Jayme Jones at (928) 525-1717. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangement to assure accessibility to the meeting.*

Agenda approved: July 16, 2021  
by Peter Kloeber, Fire Board Chairperson

Agenda posted: July 16, 2021  
by Jayme Jones, Administrative Specialist