

HIGHLANDS FIRE DISTRICT
Special Meeting Minutes
May 25, 2021

1. Call to Order: Regular meeting was called to order at 1:08 PM

2. Roll Call: Chairperson Kloeber, Clerk Favazzo, Director Bippus, Director Hanecak. One position is vacant. All current board members are present.

3. Consideration to adjourn to Executive Session to interview candidates for the Fire Chief position, per ARS 38-431.03 (A)(1) for discussion or consideration of employment of public officer.

1:12PM Director Hanecak made a motion to adjourn to executive session. Director Bippus seconded the motion. A unanimous vote followed.

The Board moved to Executive Session.

4. Reconvene to regular session for discussion or consideration to employ a Fire Chief for Highlands Fire District.

Discussion regarding the candidates' interviews took place. Chief Foreman and Captain Pond shared with the board the results of the panel review and scoring of each candidate. The board reviewed those scores and Chief Foreman and Captain Pond shared information regarding the process and how the candidates were scored.

The board, as a group, discussed the totality of the evaluation process, scores and the final interviews that were conducted in Executive Session.

Director Hanecak made a motion, based on the aforementioned discussion, "to offer the Fire Chief position to BC Todd Miller. Director Bippus seconded the motion. A unanimous vote followed. and the motion was approved.

Chairperson Kloeber will contact BC Greenwalt to advise him of the decision and discuss with him any questions he may have. Further, Chief Foreman will put out an official notification of the promotion/ selection of BC Miller as the new Highlands Fire District Fire Chief. (Upon the retirement of Chief Foreman)

BC Miller was in the building at the time of the final decision, so he was brought into the meeting and offered the position of Fire Chief. BC Miller accepted the position and was congratulated by the board. He was also admonished to not share this information beyond his family until Chairperson Kloeber had the opportunity to talk with BC Greenwalt.

5. Adjournment:

5:00PM Director Hanecak made a motion to adjourn. Director Bippus seconded the motion. A unanimous vote followed, and the meeting was closed.

Minutes recorded by Clerk Favazzo